

THE FOLKLORE SOCIETY of GREATER WASHINGTON

file: McPeake

Mr. Harding Williams
8633 Cromwell Drive
E. Springfield, Va.

February 17, 1965

Dear Mr. Williams,

In the interests of future harmony I want to review our understandings regarding the McPeake concert. Thus:

The Folklore Society of Greater Washington and Stanley/Williams are joining forces to present the McPeake Family of Ireland in concert on Friday evening, March 12, in Washington, D.C. The concert will be held at 8:30 PM in the Hawthorne School. General admission will be \$2.00, but \$1.00 to members of the Society.

The shared cost of the program will be limited to \$450 (four hundred and fifty dollars), budgeted approximately as follows.

McPeake Family (fee) ...	\$300 (or less)
Hall rental...	25
Chair rental ...	15
Newspaper publicity ...	80
Tickets...	15
Special mailing costs ,,,	15
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	\$450

There may, of course, be minor shifts between categories.

In the event that income from the concert exceeds \$450, the excess will be shared equally between the Society and Stanley/Williams; except that if the Society finds it necessary to make any unanticipated expenditures these will be reimbursed before profit sharing begins.

In the event that income from the concert does not cover costs, the loss will be shared in the ratio of 1/9 (50/450) by the Society and 8/9 (400/450) by Stanley/Williams. In other words, the Society's share of this budget will not exceed \$50 and Stanley/Williams's share will not exceed \$400.

If the McPeake's fee is less than \$300 the budget and the loss ratios will be adjusted accordingly.

The Society will provide the publicity which it usually provides for its regular meetings. A copy of the February 8 issue of the Newsletter is enclosed. Another issue, with major emphasis on the concert, will be distributed soon. The Society will also be responsible for all of the mechanical details related to producing the program.

If, for some unforeseen reason the McPeakes are unable to appear and it becomes necessary to cancel the concert, it is assumed that their fee will not be paid. As soon as it becomes known to the Society that cancellation is necessary, the Society will make every effort to cancel existing commitments. Any obligations remaining, which can not be cancelled, will be shared by the Society and by Stanley/Williams in the same loss ratio already defined.

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(McPeakes)

I believe that this represents a fair summary of the substance of our verbal agreement. We had not discussed the cancellation problem, but it seems prudent to anticipate it and I feel that my suggestion is in the spirit of our general discussion. If there is anything here which you find unacceptable please let me know immediately, before we all get committed beyond the point of possible withdrawal. If not, please initial the copy and return it to me.

Sincerely yours,



Solomon Schneyer
Treasurer

3908 Prospect Street
Kensington, Md.

Endorsed by the Executive Board of the Society at its meeting on
February 18, 1965.

Endorsed by Harding Williams, for Stanley/Williams.