

AGENDA

FSGW BOARD MEETING

July 6, 1983

I. Approval of June minutes

II. Reports

- A. Membership - Don Nichols
- B. Treasurer - Dick Hamlet
- C. Program - Pete Kraemer
- D. Special Events - Bob Clayton
- E. Publications - Jennifer Woods
- F. Publicity - Joanne Turner
- G. Dance - Marilyn Lingard
- H. Committees

- 1. Washington Folk Festival - Dwain Winters
- 2. Finance - David Olive
- 3. Getaway - Dolores Nichols, Joanne Turner
- 4. Community Outreach - Linda Lieberman
- 5. Archive - Bill Day

III. Old Business

- A. Signers' agreement - Cathy Fink *deferred until August mtg.*
- B. Sales tax exemptions for FSGW - David Olive
- C. Booth at Smithsonian Folklife Festival - Mary Cliff
- D. Sound System Committee - Jennifer Woods, Dwain Winters
- E. Volunteer questionnaires - Jennifer Woods
- F. Washington Revels - Mary Cliff, Jennifer Woods, Joanne Turner
- G. Appointment of Debbie Hutton to International Children's Festival board
- H. Educational programs committee (from Futures Comm. recommendations)
- I. Large-scale events committee (from Futures Comm. recommendations) *Sept*
- J. Survey of performing members' needs - Claudia Kravets (from Futures Comm.) *Oct.*
- K. "Folk Services" directory (from Futures Comm. recommendations) *Dec.*
- L. Letter to folklorists - Mary Cliff (from Futures Comm. recommendations)
- M. Kroytype case & spotlights to be built by Dwain Winters
- N. Vanguard billing snafu - Mary Cliff

IV. New Business

- A. Committee to study facilities for FSGW events - *Kathy Hickerson*
- B. 20th Anniversary Committee - *Kathy Hickerson*
- C. Exhibits committee - *Paul Goland*
- D. Open stage - *Paul Goland*
- E. Cosponsorship of children's series - *Kathy Hickerson*

FOLKLORE SOCIETY OF GREATER WASHINGTON

Board of Directors Meeting..July 6, 1983

BOARD PRESENT: Hickerson, Winters, Lingard, Goland, Turner, Clayton,
Cliff, Hamlet, Woods, Lite, Bryant, Nichols, Olive
BOARD ABSENT: Kraemer, Day
OTHERS: Linda Lieberman, K.C. King, Lars Hanslin, Dean Clamons,
Dolores Nichols

The meeting was called to order at 8:05 by the president at the home of Lars Hanslin. The minutes were approved.

MEMBERSHIP: 158 new + 36 renewals = 194 - 143 expiration = 51 new for total of 1995. Discussed notating the number of drops. Since many members renew after a few weeks, Olive and Turner thought that statistics would be meaningless. Goland moved to tabulate drops in membership. Not seconded. Nichols reminded the Board that membership directories, printed each Feb., were available.

TREASURER: Outgoing Treasurer report: total income: \$2,193.62 ; expenses: \$6,528.16. In May, the income was greater than expenses. Still has lots of June 30 checks. Took in \$48 at John Jackson/ Don Stover concert. In answer to inquiry from Goland, the idea of keeping concert attendance records was discussed. Hickerson stated that due to limitations of time and money, all that was desirable was not always possible in a volunteer organization.

PROGRAM: No report. September program not yet finalized.

SPECIAL EVENTS: Sept. 11, Joe and Antionette McKenna will be performing. There will be a sampler concert at WES on Friday, Sept. 23. Clayton is looking for 6-8 people who will interact rather than remain separate. No definite names yet; he wants people without much previous exposure. Christmas party will be Dec. 17 at WES. Needs halls for about 3 more concerts; WES is not as available as before. It isn't available on the 1st Sat. and 2nd Sundays. 250 is legal limit. There are 100-125 chairs. Someone will have to get the sound equipment while Winters is away through July and August.

PUBLICATIONS: Woods will continue with C.K. Printer. Deadline is Aug.15. The July newsletter will have photos of the Festival.

PUBLICITY: Turner will be out of town 7/15-8/27. Hickerson and Woods will help in her absence.

DANCE: Sept. booked except for first week. Sept. 11 - Todd Whitmore, Selma Kaplan, Laurie Andres. Sept. 18 - Sandy Bradley and the Small Wonder Stringband. Sept. 25 - Kate Charles. Oct. 16 - Bridget Edwards & the Bluestein Brothers. Nov. 6 - Bernard Chalk and a local band. Lingard is getting a lot of help from Ellen Beerbohm. They're looking for a new hall - with wooden floor, parking, central location, ventilation; developing a new contract and general blurb to be used with contract and to send to prospective performers; rounding up volunteers. Thinking of raising the admission at the door by 50¢...members \$3 , non-members \$3.50. Wants to be able to pay performers more and pay the hall used to have the floors refinished once a year. Feels that FSGW is underpriced. Diane Behrens has volunteered to assist with the Getaway. Sat. night dances at Glen Echo are going well. Needs a few more volunteers. Diane Leatherman has asked to remind members who use the Archives at Glen Echo to lock the door with a key when they leave, and that no cars are allowed on the grounds. Discussed relationship between FSGW and the Country Dance and Song Society of America. Wants president Brad Foster to outline benefits of membership. Hickerson wants report on expectations for each group & reciprocity on discounted admission. Members of CDSS call our president for info on dances.

DANCE (Cont.) They'd advertise our dances. They have a folk music component. Discussed reciprocity with other Folklore Society groups...cases will be handled as they come up.

F: Party Friday at Dwain's. No final report yet. Clamons urged staff to pay for T-shirts and submit written reports. Dwain will be leaving the committee, leaving no one on the Board also on the committee. Clamons wants to be sure to receive notification of meetings.

FINANCE COMMITTEE: Developed from the Futures Committee. Function is to explore financial roles, ideas, methods of finances, long range plans. Members: Linda Lieberman, Dwain Winters, Mary Cliff, Dick Hamlet, and David Olive (Chairman). Three things on agenda: 1) reserves. Currently FSGW keeps \$10,000 in reserve. Should it be increased? A percentage of the gross? 2) alternative fund-raising. 3) five-year plan and budget. Goland would like to be considered for membership. Committee will make semi-annual reports of recommendations to the Board. Hickerson would like the committee to have a limited commission of 1 year, and then be reconsidered as to standing.

BUDGET MEETING: Scheduled for July 27 at Dave Olive's. Committee chairs should bring all info on expenses including: sources of income, expenses, and goods and services. This is not a meeting for debate or theory; the Treasurer has the responsibility of deciding on a budget to present to the Board for approval in August.

GETAWAY: All but one staff position is filled. Will have one meeting a month; the next one is July 14 at Turner's. Wrap-up meeting will be Oct. 20. Meals will be planned and cooked by Food Committee. In contrast to the past policy of inviting some performers and callers to come for free, this time no overnights will be admitted without paying. Day performers are still welcome to come for the day without paying. Camp Letts can accommodate 300 people. FSGW wants to show a profit.

ARCHIVES: Day sent a report that he wants to aggressively move forward on setting up and getting shelves ready. The project will take at least two more months.

OLD BUSINESS: Signer's Agreement: Suggested deferring discussion to August meeting, when we'll all have copies. Clayton moved & Nichols seconded; PASSED. Sales Tax Exemptions: Olive reported that Va. is to mail forms, D.C. states we're probably not eligible. Will pursue Communication with Md. Perhaps a member with tax exempt status can make large purchases for FSGW. Smithsonian Booth: Cliff stated that we were too late for this year. Jeffrey La Riche is the contact. He doesn't want any handouts for two reasons: to avoid debris and to be fair to all groups. Attempted to put brochures from FSGW in info tent. He's willing to meet with Cliff after July 15. We can be helpful and earn their cooperation. Outreach: Lieberman has list of places and people with suggestions and interests. Some groups might have space available to do programs at their site. Special Events or Programs would check it out after Lieberman does. Sound System: Winters discussed the need to increase the pool of competent sound managers. Fourteen people indicated on the volunteer questionnaire in the Feb. newsletter that they wanted to assist. 1-2 training sessions will be held; Al Taylor will help. Flawn has voiced an interest. Cliff said that large groups need very experienced sound people. Trainees will first work with experienced sound managers. The Dance Committee would also appreciate assistance with sound. We have reciprocity with three organizations; Smithsonian, NCTA, and Glen Echo. Smithsonian used one of our systems at their festival. Goland brought up the need to include lighting in the discussions of the Sound System. Moved that the name of the

Sound System Committee be changed to the Sound & Light System Committee. Winters seconded. PASSED. Discussed the inadequate lighting at WES. We have purchased 4 flood lights and rent lighting from Midnight Lights. Unfortunately the physical facilities don't allow for much improvement.

Volunteer Questionnaires: Woods reported that about 39 questionnaires were filled out. Used 29 people at WFF. Will compile a list of interested volunteers for specific Board members. Woods will continue to be custodian of volunteer questionnaires. Goland, an expert in workforce management, would like to be considered to help process info on volunteers. Washington Revels: Would like our aid in publicity. Discussed various options. Turner moved to send out publicity for Revels one time in October, using their postage and our volunteers to put on the labels to keep our mailing list private. Woods seconded.

PASSED. Appointment of Debbie Hutton to International Children's Festival Board: Hutton unclear as to whether she represents herself of FSGW. To be brought up again only if she is to serve as FSGW rep. Educational Programs Committee, Large-scale events committee, Survey of performing members' needs, and Folk Services Directory : Hickerson

recommended that discussion of these four items be postponed to a suitable time. Clayton moved and Woods seconded. Goland suggested that they each be scheduled one a month, beginning in Sept. Turner will provide background info on the issues. PASSED. They will be discussed in the order mentioned beginning in September and ending in December. Letter to Folklorists: Cliff reported 80 letters sent. She'll keep track of responses and report back. Kroytype Case and Spotlights: Winters will start building now that the WFF is over.

He needs a large suitcase as a carrying case. Vanguard Billing: Cliff reported that Hickerson will receive credit in the mail this month. Library of Congress Folklife Center Quarterly Newsletter: Wrote up the March 4 benefit concert by Odetta and Michael Cooney.

NEW BUSINESS: Facilities for FSGW events: Discussed necessary questions to be asked. Lindsey Hooper has volunteered to take over the project. It will be completed in October. Lingard has list of places to be researched. Also the availability of tents and space for tents should be looked into. Copies of info should go to Dance, Programs, and Special Events. 20th Anniversary Committee: Hickerson reported that both Mary Cliff and Debbie Hutton are interested in chairing the committee. Founding membership meeting was October 23, 1964. Hickerson would like a brainstorming meeting early in the fall, in order to give the committee a sense of the Board. It was suggested that we ask the founding members for ideas, and hold a special Board meeting. Turner is pleased with the potential for publicity. the press release for the first season should mention the anniversary. Would make good copy for Washingtonian Magazine. Exhibits Committee: Goland brought up a proposal to establish an exhibits committee with a photography subcommittee to be established under the publicity chair. His idea came from the success of the display next to the information booth at the WFF. There was much discussion of this suggestion; money, manpower, location, purpose, materials, audience, and responsibility. Woods moved that establishing an exhibits committee be referred to the Publicity Committee for further study. Goland seconded. PASSED. Open Stage: Goland proposed establishing an Open Mike at the Woodside Deli, on Georgia Ave. and Seminary Rd. in Silver Spring, under FSGW sponsorship. Much discussion followed. K.C. King would like to get spark into an Open Stage, based on the lively but now closed Red Fox, and British

pubs, where Boarding Party gigs were sponsored by local folk clubs. FSGW sponsorship would provide a sound system, work force, M.C's, and credibility. Hickerson and Cliff expressed concern over the loss of control over quality, therefore perhaps presenting a negative image for FSGW. Winters asked if sponsorship was possible. He stated that there were no guidelines for such a sponsorship. We would be taking a risk and assuming liability; what was the profit or benefit?

Move to sponsor an open mike was seconded by Cliff, not passed. Clayton moved that FSGW consider the ramifications of sponsoring an open mike at places such as Woodside Deli and ask the chair to request someone to investigate further details on this matter. Seconded by Winters. PASSED. K.C. appointed to study the proposal.

Co-Sponsorship of Children's Series: Hickerson reported that Mike Dover from the Waldorf School would like FSGW to co-sponsor one children's concert each month at their 200-seat auditorium located at 4800 Sangamore St. in Bethesda. They would like us to book and pay the performers. They would publicize and contribute the space. The school has several hundred students from grades K-8. We would charge a low admission and use our members as performers, paying from \$75-150. Turner mentioned the advantage of school publicity. Joe and Kathy Hickerson did a Family Concert at the Waldorf School that was attended by 150 people. Clayton would like the option of canceling such a series after three performances if the attendance were low. Dwain moved that the matter of Family Concerts be referred to the Special Events Chair to be considered and acted upon as he sees fit. Seconded by Olive. PASSED. There was also a proposal from the Capital Children's Museum to use their auditorium. Since paying members requires Board approval, Woods moved that the Special Events Chair be authorized to pay performing members of FSGW to participate in Family Concerts. However, no performing member can be compensated for more than one performance per series. Lingard seconded. PASSED.

The September meeting will be held on the second Wednesday, Sept. 14, due to Rosh Hashanah falling on the first Wed. The meeting will be at the home of Woods and Clayton. The Next meeting is at the home of Kathy Hickerson on August 3 at 8 pm. The meeting was adjourned at 11:40.

MOTIONS PASSED
FSGW BOARD MEETING
July 6, 1983

1. To defer discussion of Signer's Agreement to the August meeting.
2. To change the name of the Sound System Committee to the Sound and Light System Committee.
3. Agreed to send out publicity for the Washington Revels in a one-time mailing in October, using Revels' flyers and postage and FSGW volunteers to put on the labels and mail them.
4. Agreed to discuss the following issues at the following meetings:
Educational Programs - September; Large-Scale events - October;
Survey of Performing Members' Needs - November; Folk Services Directory - December.
5. Referred motion of establishing an exhibits committee to the Publicity Chair. for further study. Turner will report on it in Oct. or Nov.
6. K.C.King was appointed to investigate the ramifications of FSGW sponsorship of an Open Mike at a pub such as the Woodside Deli.
7. Referred the matter of Family Concerts to the Special Events Chairperson, to be considered and acted upon by that person.

Authorized Special Events to pay performing members of FSGW to participate in the Family Concert series. However, no performing member can be compensated for more than one concert in the series.