

AGENDA

FSGW Board Meeting

August 3, 1983

- I. Approval of minutes
- II. Reports
 - A. Membership - Don Nichols
 - B. Program - Pete Kraemer
 - C. Special Events - Bob Clayton
 - 1. Family concert series update
 - D. Publications - Jennifer Woods
 - E. Publicity - Kathy Hickerson (for Joanne Turner)
 - F. Dance - Marilyn Lingard
 - 1. Report on Country Dance & Song Society affiliation
 - G. Committee Reports
 - 1. Washington Folk Festival - Dean Clamons
 - 2. Finance Committee - Dave Olive
 - 3. Getaway - Dolores Nichols
 - 4. Archive - Bill Day
 - 5. Community Outreach - Linda Lieberman
 - H. Treasurer - David Olive (for Dick Hamlet)
 - 1. Presentation of 1983-84 budget
- III. Old Business
 - A. Signer's agreement - Kathy Hickerson (for Cathy Fink)
 - B. Sales tax exemptions - Dave Olive
 - C. Washington Revels - Jennifer Woods
 - D. Mini-Festival site - Mary Cliff
 - E. Letter to folklorists - Mary Cliff
 - F. Vanguard billing - Kathy Hickerson
 - G. Facilities survey - Kathy Hickerson
 - H. 20th anniversary - Kathy Hickerson
- IV. New Business
- V. Adjournment

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The meeting will take place on Wednesday, August 3, beginning promptly at 8:00 p.m., at the home of Kathy Hickerson, 7426 Piney Branch Rd., Takoma Park, MD. Please be there on time, and plan to keep your reports as concise as possible so we can devote ample time to discussion and approval of the budget. Kathy's house is on the west side of Piney Branch, and is the fourth house south of Rte. 410 (East-West Hwy/Philadelphia Ave.). Parking on the street is o.k., or you can park in the righthand side of the driveway (the lefthand side belongs to the neighbors!). If you need further directions, please call Kathy at home at 587-1462, evenings & weekends. Please do not call her office.

FSGW BOARD MEETING
AUGUST 3, 1983

BOARD PRESENT: Hickerson, Olive, Nichols, Day, Cliff, Clayton, Woods,
Kraemer, Lingard, Lite, Bryant
BOARD ABSENT: Hamlet, Goland, Turner, Winters
OTHERS: Dean Clamons, Dolores Nichols, Mike Rivers, Linda Leiberman

The meeting was called to order at the home of Kathy Hickerson at 8:10.
The minutes were approved.

MEMBERSHIP: 54 new + 117 renewals = 171 - 135 expirations = 36.
Total: 2031 members. Wants to order envelopes with return address;
2,000 for \$441.40, to be paid in advance. Woods moved, Clayton
seconded. PASSED.

PROGRAM: The Sept. 9 program will be Kubanakan, an Afro-Cuban group.
The rest of the year is pretty well set, but as contracts have
not been signed and returned yet, names will not be officially
announced.

SPECIAL EVENTS: The cowboy concert, co-sponsored by FSGW and the
American Folklife Center, presented some problems. First, the
American Folklife Center did not make any announcements. No
mention was made of the fact that Patsy Montana was not there,
or of who was performing. Second, FSGW had to pay \$150 to rent
sound equipment adequate for the hall at Eastern Market, which
involved a lot of work by Mike Rivers. The Library of Congress
had paid for instrument amplifiers, but FSGW had to expand.
The house concert with Nick Plakias netted \$68 to Nick, \$0 to FSGW.
The Eric Bogle concert was very well attended: 320 people. Bogle
earned \$850, and FSGW cleared \$350. Expenses: \$83.19 for chairs,
\$75 for the hall. The schedule for Sept.-Dec. is well set and is
being kept with the minutes. HALLS: The Bradley Hills Presby-
terian Church, on Bradley Blvd. in Bethesda, will be used for
three concerts in Sept. & Oct.; it has good parking, is on a bus
line, has "wonderful" acoustics, air-conditioning, a built in
recording system, and seats 550 (475 in the center section) on
padded pews. The Hall will be free for these three concerts;
the \$150 fee is waived for non-profit groups and those with "redeem-
ing social values". Also discussed the Gunston Arts Center, near
Arlington Ridge Rd. in Arlington. Seats 625; wants co-sponsorship
and a fixed fee of \$200. Advantages: they have a sound system
with an 8-channel mixer, speakers, and mikes, and a newsletter and
mailing list. Disadvantages: it's expensive, would we be able to
control the sound?, and double publicity could be confusing.
Family concert series: Clayton talked to Mike Dover at the Waldorf
School in Bethesda. Since the faculty has to approve any concerts,
no arrangements can be made until Sept.

PUBLICATIONS: The deadline is Aug. 15; mailing in Aug. 25.

PUBLICITY: Hickerson needs pictures and info within a week for Daglish
& McKenna. Ordered and received 2,000 stamped, return-addressed
envelopes, to be distributed to publicity, special events, etc.

DANCE: No replacement hall yet. Will recontact Takoma Park Jr. High
to use on a month-to-month basis until a better hall is located.
Discussed our relationship to CDSS (Country Dance & Song Society).
Lingard feels that the by-laws and constitution of CDSS represents
many of the same goals and objectives as FSGW, and she would like
to see FSGW maintain center status at a cost of \$25/year. Advantages:
resale on consignment of records, books, & small instruments, local
mailing list is available, with computerized mailing labels, a 40%
discount on film rentals, and info available for the cost of
copying. If our members join CDSS, they receive a \$2 discount.

FSGW has been a member of CDSS for about 8 years, and got center status about 4 years ago. Woods moved to maintain center membership status with CDSS. Olive seconded. PASSED. Clayton moved that FSGW not grant admission discounts to CDSS members. Cliff seconded. PASSED. An article in the newsletter will point out the existence of CDSS and the benefits of our membership in it.

WFF: Clamons has a list of names for people to replace Winters on the coordinating committee. A name will be brought to the Board for approval in Sept.

FINANCE COMMITTEE: An idea meeting will be held Sept. 6 at 8 pm at the home of David Olive, 517 Ingraham St. NE.

GETAWAY: Applications will be in the September newsletter, and will ask about dietary restrictions. It was suggested that the registration form should ask about smoking/non-smoking. 32 invitee letters were sent out, with 2 acceptances so far.

ARCHIVES: Day will develop guidelines, procedures, and recommendations as to how to maintain the archives, and will present such to the Board in Sept. As of now, Day believes that all materials other than copies of tapes, currently being held at the home of Mike Rivers, should be in the archives. All photos and negatives should be eventually retrieved from the home of the photographer where they have been kept. The sound equipment has been moved to Day's home to enable archive workers to have more room to set up and organize. Hickerson wants an article in the newsletter and notes to past presidents asking for materials. Glen Echo will need access to the archives in case of major electrical problems. All keys must be carefully accounted for.

COMMUNITY OUTREACH: Leiberman has requested info and a list of signers from Mia Gardiner. Hickerson would also like to have a list & info. The procedure for getting a signer for a performer is as follows: 1) Clear the idea with the performer. 2) Contact Leiberman, more than 2 weeks before the performance. 3) Ask for a specific person if desired.

BUDGET: Three options were presented to the Board; low, medium, and high options. Attention was focused and discussion centered on the medium option. Program expenses were increased due to higher guarantees and travel costs. For the first time, WFF was budgeted to lose \$1,000. Olive suggested an increase in membership fees in order to add more of a reserve to the treasury; this will be discussed at the Oct. meeting. Clayton moved to approve the budget, Woods seconded. PASSED. A complete copy will be sent with the minutes. Total Income: \$83,400. Total expenses: \$80,650. Net: \$2,750.

SIGNER'S AGREEMENT: There was a lot of discussion on the necessity of signers working only with the agreement of the performers. It was decided that signers did not need to have the performers' addresses and phone numbers. With that info taken out of the agreement, Lingard moved that the agreement be accepted. Woods seconded. PASSED.

SALES TAX EXEMPTIONS: Olive reported that D.C. requires 8 or 9 pieces of info. WASHINGTON REVELS: No new info.

MINI-FESTIVAL SITES: Cliff reported that George Mason University Law Center will be carpeted before Sept; therefore, another site is needed. With a target date of Jan. 28, Cliff was given authority to reserve a site by the Sept. meeting.

VANGUARD BILLING: The problem was straightened up and a credit memo was sent.

20th ANNIVERSARY: A special Board Meeting will be held on Sunday, Sept. 18, from 2-4:30 at Hickerson's home, to generate ideas. A decision will be made at the Oct. Board meeting as to the direction and leadership of the celebration.

NEW BUSINESS: There was a lot of discussion of the policy of providing copies of tapes of performances to members. The policy has been for Mike Rivers, who maintains the tape library, to provide tapes for \$5 at members' requests. Questions brought up were whether or not performers should be given royalties, FSGW should make a profit, and Mike Rivers be paid for his labor. Cliff moved that the fee for taped copies of concerts would include payment to performers, tape cost, and the labor for the tape copy, to begin Sept. 1, 1983. Woods seconded. PASSED. Mike Rivers will come up with a fee by the next meeting. An article in the newsletter will remind members that taping at performances is not allowed, and that the price of concert tapes will be increased. Signed performer forms giving permission for tapes to be sold should be kept in the tape box. Co-Sponsorship: Mike Rivers would like to see policies developed regarding co-sponsorship. There have been problems of defining responsibilities in recent events. Two examples are the cowboy concert on July 21, and the Libba Cotton concert, co-sponsored with the Smithsonian, in March. Rivers stated that we should let other organizations know that FSGW is available for co-sponsorship, but that there should be a clearly defined policy and written confirmation of responsibilities. All co-sponsored events should be arranged in writing in a businesslike manner. Cliff and Clayton will work on a checklist to be used in a cover letter. Out-of Town Memberships: Olive moved to raise the cost of newsletters to out-of-town subscribers to \$6. Woods seconded. PASSED. A statement in the newsletter will state that this does not include any membership benefits. D.C.Space suggested that FSGW sponsor a folk music or open stage there on Mon. or Tues. evenings. Special Events will investigate and report back in Sept.

The meeting was adjourned at 11:35 pm. The Sept. meeting will be held on Sept.14 at the home of Woods and Clayton.

MOTIONS PASSED
 FSGW BOARD MEETING
 August 3, 1983

1. To maintain center membership status with the Country Dance & Song Society, at an annual cost of \$25. FSGW will NOT grant admissions discounts to CDSS members.
2. To approve the medium option of the budget presented by the Treasurer.
3. To accept the proposed signer's agreement, with the stipulation that first clearance be obtained from the performer(s).
4. To set a new fee for the taped copies of concerts. This fee will include payment to performers, tape cost, and the labor for the tape copy, and will become effective on 9/1/83.
5. To raise the cost of newsletters to out-of-town subscribers to \$6/year.