

AGENDA
FSGW Board Meeting
February 1, 1984

I. Approval of January minutes

II. Regular Reports

- A. Membership - Don Nichols
- B. Program - Pete Kraemer
- C. Special Events - Bob Clayton
- D. Treasurer - Dick Hamlet
- E. Publications - Jennifer Woods
- F. Publicity - no report
- G. Dance - Marilyn Lingard
- H. Committees

- 1. Nominating Committee - Kathy Hickerson
- 2. Washington Folk Festival - Dean Clamons
- 3. Community Outreach - Linda Lieberman
- 4. Mini-Festival - Bob Clayton, Jennifer Woods, Mary Cliff
- 5. Finance - Dave Olive
- 6. 20th Anniversary - Mary Cliff
- 7. Sound/Lighting - Dwain Winters
- 8. Educational Programs - no report

III. Old Business

- A. FSGW Incorporation - Mary Cliff
- B. Liability Insurance - Mary Cliff
- C. Letter from Wally Macnow - Kathy Hickerson
- D. Inventory - Linda Lieberman
- E. Scott Reiss proposal (Staunton workshop) - Bob Clayton

IV. New Business

- A. Bill from Mike Rivers - Bob Clayton

V. Adjournment

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FOLKLORE SOCIETY OF GREATER WASHINGTON

BOARD OF DIRECTOR'S MEETING

February 1, 1984

Board Present: Hickerson, Olive, Kraemer, Goland, Cliff, Clayton, Nichols, Hamlet, Woods, Day, Lingard, Lite, Bryant, Day

Board Absent: Turner, Winters

Others Present: Linda Lieberman, Dave Laning, Tammy Zaheb, Dolores Nichols, Dick Rodgers, Dean Clamons

The meeting was called to order at 8:10 at the home of Bill Day. The minutes were corrected and then approved as corrected.

REGULAR REPORTS:

MEMBERSHIP: 80 new + 83 renewed - 213 expirations = -80; Total: 2041

PROGRAM: The March program will be Joe & Janette Carter, and May will be Eritage. The Armenian Ensemble has been contracted for April, but they have not yet confirmed their attendance for the April program. Their contract had been signed by Cathy Fink, the Program chair in 1982-83, and they had been paid in advance.

Since their concert was snowed out, they agreed to perform on their next American tour, in April of 1984. Kraemer hopes that they will confirm their attendance in time to hold their concert.

SPECIAL EVENTS: Clayton distributed copies of upcoming concerts, and reported that the Bok/Trickett/Muir concert had already sold \$450 worth of tickets.

TREASURER: Hamlet submitted a formal 6-month financial report, which will be mailed to all Board members. Approximate figures since the last meeting:

	gate	expenses	performer	net
Paton Family, 1/20	\$544	70	400	74
Hickersons, 1/14	100	--	100	--
Film show, 1/21	450	500	--	-50
Jim Costa, 1/13	32	70	366	-404

Hickerson expressed strong feelings about the benefits of cosponsoring the film showing of "Free Show Tonite"; she felt it was "tremendously rewarding" and engendered much interest for FSGW. Perhaps it could be shown at the next Mini-Festival. Hickerson also suggested that more folklore films should be worked into showings. Since we don't have the equipment, perhaps we could cosponsor with an organization such as the GW Student Folklife Association. Hickerson would like to see more community-oriented cosponsoring.

PUBLICATIONS: Woods reported that 4 or 5 dancers helped insert the dance weekend brochures into the newsletters. Since there were many blanks, there is a need to check with the printer.

PUBLICITY: No report from Turner, temporarily in Antarctica.

DANCE: There will be an English dancing workshop on Sunday, Feb. 26.

The dance series at Glen Echo will run from the end of May -Sept. Lingard will work out a schedule with Claudia Lampshire; some of the evenings will be left free for Glen Echo dance concerts, and there will be more evenings of squares and contras, and fewer esoteric dances. The Board agree to continue the dance series. Plans for the Dance Weekend are going well. Lingard is compiling information on small sound systems which have been recommended by many callers, and will present a proposal for such in next year's budget.

COMMITTEES: NOMINATING COMMITTEE; Hickerson proposed that the following people serve on the nominating committee; Claudia Kravets, Chair; Marilyn Lingard, Don Nichols, Dick Rodgers, and Chuck Kleymeyer. Woods moved to approve the proposed slate, Olive seconded. PASSED. Claudia will contact each Board member to see if s/he wishes to serve again. Hickerson distributed copies of a timetable for nominating procedure and for By-Laws Addition indemnifying officers of liability. The wording of the latter will be discussed at the March Board meeting. There was some discussion as to the May newsletter and whether or not a separate mailing will be needed for the two full pages of bios, 1 full page for the by-laws addition, and the inserted ballot. Hickerson prefers two mailings, so as not to cut out the non-FSGW information that our members have come to depend on. Woods will talk to the printer about the logistics of a 12-page newsletter. WFF -- Zaheb and Clamons reported that most positions were filled. Al Booth had suggested that some of the embassies be approached for contributions, and he has indexed programs to note which embassies had been represented in concerts. There was a heated discussion on this suggestion. Cliff asked what we would specifically ask for, and how we would respond in kind. Hickerson stated that if this were done, it should be with the signature of the President or member of the executive committee. Kraemer moved that a letter to be sent to some of the embassies asking for support for the WFF is to be drafted and then submitted to the President and/or a member of the Executive Committee for approval. Olive seconded. PASSED. Thanks to Claudia Lampshire, this year there will be three booths of ethnic food at the WFF. Sale of T-shirts: Last year, from a need to supply T-shirts to WFF staff, T-shirts were produced and about 50 were sold to the public. Should we consider the sale of T-shirts to the public, and to what degree? The WFF coordinating committee wants to retain an attitude of non-commercialism, but would like to recoup expenses. Various comments were: Cliff - no reason to apologize for selling them; Goland - the T-shirt should be as attractive as possible; Day - sell them without going beyond bounds; Hickerson - T-shirts are good publicity when worn after the festival. The sense of the Board was that T-shirts should be sold as discretely and non-commercially as possible, but that making some money would be okay. Dick Rodgers would like to see a feature article on the WFF; it was reported that many attempts had been made to interest magazines and newspapers. Hickerson had sent out lots of early publicity. Sing Out is interested in doing a feature article in the fall. Clamons reported that since WFF is a resident of Glen Echo park, we can use their postage permit for any WFF mail. The restrictions are that they must be mailed from the Glen Echo post office, envelopes must contain the NPS name and address, and the permit number must be printed in the corner. Also, Glen Echo Park is nominating FSGW for the Presidential Volunteer Action Reward. COMMUNITY OUTREACH -- Lieberman reported that some tickets had been sent out for the mini-festival, and a group from a home for emotionally disturbed children came and were very pleased. MINI-FESTIVAL: Trinity College was an excellent site; attendance was around 500 and FSGW made about \$1400. Mary is going to try to get the college again for next year. Trinity cost around \$672 for the space. Two cars of festival goers had smashed windows; next time the police station should be called and asked to provide extra surveillance. There was a serious problem with lack of volunteers; there were a few names on a list and they were not scheduled for specific times.

Mini-Festival...cont. Consequently, a few people had to spend all day serving food. Linda Lieberman had not gotten a response to her pleas for missing pots and pans, which presented problems in food preparation and serving. Due to an error, beer was sold at too low a price and therefore no profit was made from the food operation; a loss of \$4.80 was recouped through the sale of left-over cokes. We have traditionally paid invited performers for the evening concert and dance; the evening concert performers received around \$225, and the dance caller and musicians around \$275.

OFFICERS ASKED TO SUBMIT REPORTS: Hickerson would like each officer or member with active responsibilities to submit a detailed, written report outlining those responsibilities and procedures. These reports should be turned into the secretary, Carol Lite, by the June meeting, and they will then be duplicated and given to those assuming those responsibilities.

FINANCE COMMITTEE: No report.

20th ANNIVERSARY COMMITTEE: No report. Hickerson would like to see the tape produced in time for the WFF.

SOUND/LIGHTING: No report.

EDUCATIONAL PROGRAMS: Hickerson is still searching for the right person to take on the responsibilities of this philosophical committee.

GETAWAY: Olive moved that Hamlet be authorized to negotiate a price with Camp Letts, and to bring a contract to the Board for approval. Woods seconded. PASSED.

OLD BUSINESS: FSGW INCORPORATION - The members of the FSGW Executive Committee, along with Past President Mary Cliff, met to sign the incorporation papers on Jan. 6, and they were filed in the District of Columbia on Jan. 9. As of 2/1, the papers had not been received back from the District. An official seal has been ordered. The cost of incorporating was more than \$600. The liability insurance is in effect for up to \$100,000. The Million dollar coverage would have cost \$400 more.

INVENTORY: Lieberman has rented a storage locker for \$30/month; she's still missing a lot of equipment.

Scott Reiss proposal (Staunton workshop) - This involves an early music and folk music workshop week; FSGW was asked to put up seed money in exchange for some scholarships for FSGW members. Since the By-Laws state that FSGW is to support traditional music in the Washington area, the request will be denied. Clayton moved that Scott Reiss be called and informed that FSGW was not interested in putting up seed money due to the distance.

LETTER FROM WALLY MACNOW - Hickerson has written a letter responding to his.

NEW BUSINESS: BILL FROM MIKE RIVERS: Mike Rivers did a lot of work for the cowboy music concert cosponsored by FSGW & the Library of Congress on 7/22/83; he called sound rental places and spent two days picking up and moving the sound equipment. Since his work went beyond the usual duties required for a concert, Cliff moved that FSGW authorize the payment of the bill submitted by Rivers for his work. Woods seconded. PASSED.

SMITHSONIAN FESTIVAL -Cliff reported that the Smithsonian Festival would like to use FSGW members as skilled volunteers; a proposal will be submitted at the next Board meeting.

The meeting was adjourned at 10:40. The next meeting will be March 7 at Dick Hamlet's.

FSGW BOARD MEETING

MOTIONS PASSED

February 1, 1984

1. Approved the slate of the nominating committee: Claudia Kravets, Chair; Marilyn Lingard, Don Nichols, Dick Rodgers, and Chuck Kleymeyer.
2. A letter to be sent to some of the embassies asking for support for the WFF is to be drafted and then submitted to the President and/or a member of the Executive Committee for approval.
3. Mary Cliff was authorized to contact Trinity College about renting the facilities for the next Mini-Festival.
4. Dick Hamlet was authorized to negotiate a price with Camp Letts, and to bring a contract to the Board for approval.
5. Authorized payment of a bill presented by Mike Rivers for services beyond the call of duty rendered on 7/22/83 for a concert cosponsored by FSGW and the Library of Congress.