

AGENDA
FSGW BOARD MEETING
May 2, 1984

- I. Approval of April minutes
- II. Selected items of old business
 - A. Incorporation - Kathy Hickerson
 - B. Liability insurance - Mary Cliff
 - C. Cosponsored events - Bob Clayton
 - D. Candidates Statements Paul Holard*
- III. Selected committee reports
 - A. Washington Folk Festival - Dean Clamons
- IV. Regular reports
 - A. Membership - Don Nichols
 - B. Program - Pete Kraemer
 - C. Special Events - Bob Clayton
 - D. Treasurer - Dick Hamlet
 - E. Publications - Jennifer Woods
 - F. Publicity - Joanne Turner
 - G. Dance
 - H. Committees
 - 1. Community Outreach - Linda Lieberman
 - 2. Finance - David Olive
 - 3. 20th Anniversary - Mary Cliff
 - 4. Sound/Lighting - Dwain Winters
 - 5. Educational Programs - Carol Lite
 - 6. Getaway
- V. Old Business
 - A. Inventory - Linda Lieberman
 - B. Smithsonian Folk Festival - Mary Cliff
 - C. Survey of performing members - Dolores Nichols
 - D. Folk Services Directory - David Olive
- VI. New Business
 - A. June meeting site
 - B. July meeting date and site
- VII. Adjournment

FOLKLORE SOCIETY OF GREATER WASHINGTON

BOARD OF DIRECTOR'S MEETING

May 2, 1984

BOARD PRESENT: Hickerson, Woods, Clayton, Nichols, Kraemer, Hamlet, Goland, Day, Lite, Cliff, Turner, Winters, Olive

BOARD ABSENT: Bryant, Lingard

OTHERS: Dean Clamons, Linda Lieberman, Dolores Nichols

The meeting was called to order at 8:10 at the home of Carol Lite. The April minutes were approved as amended.

SELECTED ITEMS OF OLD BUSINESS:

INCORPORATION - The District of Columbia said that the incorporation papers were not acceptable because corporate officers cannot be named before the incorporation has been finalized. This is merely a technicality, and once the names have been whited out, the papers can be resubmitted. A paralegal working with Ernest Sanchez is taking care of it. Once the incorporation is completed, we need to designate an officer to be responsible for filing an annual report of the names of the officers.

LIABILITY INSURANCE - The insurance is dependent on our being incorporated. There is not problem with the festival; we are covered.

COSPONSORED EVENTS- Bob Clayton submitted a paper entitled "Cosponsorship Considerations", and a draft of a cosponsorship agreement. After listening to many suggestions on both the format and the areas to be considered, Clayton agreed to rewrite the form with the advise of Dwain Winters. Goland brought up the question of who has the authority to arrange cosponsored events. In practice, the Special Events Chair has come to the Board for approval of big events. Bob has always checked with the President and some other Board members before scheduling any cosponsored events. He stated that there was not always time to come to the Board for approval. In response to a desire to formalize the question of authority, Cliff moved that cosponsorship be governed by the same guidelines of sponsorship, and that the Board be notified of prospective events as practicable. Hamlet seconded. 5 pro, 6 con. DEFEATED. The feeling was voiced that the motion lacked specificity. Winters moved that before any agent of the Society delegated authority to organize events in the name of the Society enters into an agreement for cosponsorship of an event that that agent obtain concurrence from the President or in his/her absence another member of the Society's Executive Committee. Goland seconded. 9 pro, 1 con, 1 abstain. PASSED.

CANDIDATES" STATEMENTS - Goland expressed concern at candidates statements in the newsletter being used to support one candidate over another. Upon the suggestion of Hickerson, Vice-President Winters took the chair for further discussion. Many strong feelings were voiced over the importance of the Membership Chair having continuity, and of the lack of a mechanism for Board members who feel strongly about a particular race or issue having the means to express their opinions. Since we had agreed at the last meeting that we could only make suggestions as to how candidates were to write their statements, it was agreed that further discussion was not necessary. Olive moved to move on to the next agenda item. PASSED. The Chair was passed back to the President.

SELECTED COMMITTEE REPORTS: WFF - The program is complete; the major problem is the lack of tents. Clamons proposed building a tent for an estimated cost of \$500-600. He compared this cost to that of renting a tent for \$1,000 (at a $\frac{1}{2}$ price discount). The tents are necessary to cover two uncovered stages that would be hot in the sun and unusable in the rain. (One stage could be moved, but the other would have to be cancelled.) Winters described the technicalities of the tent, and that it would be a prototype that could be rebuilt if necessary and used for many different events. It would be built under the guidance of the NPS, which is very concerned with safety. Woods moved that if the WFF Committee is unable to locate a suitable donated tent, we authorize a maximum expense of \$600 to build a tent. Nichols seconded. PASSED unanimously. Clamons also reported that they have about \$1100 in hand in donations (a little less than last year) and \$1000 in the budget from FSGW. One of the special problems this year is that National Sound, from whom we got a lot of equipment last year, is going out of business. The WFF needs more money! Goland reported that the recruiting of volunteers is going well, and he did a workforce potential analysis.

REGULAR REPORTS:

MEMBERSHIP: 85 new + 82 renewals * 167 - 119 expir. = +48 = Total: 2135

Nichols submitted a breakdown on the types of memberships held.

PROGRAM: The 9-program series has ended, and Kraemer gratefully acknowledges all the assistance he has received.

SPECIAL EVENTS: Clayton reported that Holdstock & McLeod have been confirmed for June 16. Bradley Hills looks good for quiet concerts in the coming year. We pay the church if we make money.

TREASURER: Hamlet reported that we have about \$9,000 total. He stated the advantages of selling tickets in advance; advance sales for the dance weekend and the Bok/Trickett/Muir tickets' netted FSGW about \$300 in interest. Wheaton Rental stated that FSGW does not have an agreement with them, but to set it up we need to get 3 credit references. Hamlet also reported that we have spent about \$2000 more than budgeted for unexpected expenses, which will cut into our reserves.

Approximate figures since the last meeting:

	gate	expenses	performer	net
Bok/Trickett/ Muir 4/6	\$4839	140	3525	1174
Tracey's Family Band 4/13	88	70	444	-426
Robert Mandel 4/15	88	-	100	-12

PUBLICATIONS: Woods reported that the election newsletter had been sent out, and that the next issue would cover through July 16.

PUBLICITY: Turner reported that publicity is sent out regularly. The Canadian Ambassador and his wife and the Cultural Attache and his wife have been invited to the Eritage concert.

DANCE: Lingard did not send a report. Hickerson reported that Glen Echo was desperate for the dance schedule, and their summer brochure had to go out without specific dances or dates. Susie Rothfield, who has a stringband in San Francisco, called Hickerson to get confirmation on doing a Glen Echo dance on July 7, as she had discussed with Lingard. Since we did not know how definite Lingard's plans were, and since the price quoted by Rothfield was above the norm, The Board decided that we could not confirm the date.

COMMITTEES: Community Outreach - Lieberman reported that she has a list of 200 organizations, and she needs programs to show the groups. Finance - No report. 20th Anniversary - Cliff is working on a concert series -- perhaps Sunday afternoons at Glen Echo in October. It is possible that the Jean Redpath concert of Friday, Oct. 26 will be main event. Sound/Lighting - Winters asked for requests and comments and suggestions on sound/lighting needs. Educational Programs - No report. Getaway - Hickerson asked for suggestions for a Chair; she needs one approved by the next Board meeting.

OLD BUSINESS: Inventory - Woods will print a notice asking for equipment upside down in the newsletter in the hopes of finally getting some response. Smithsonian Folk Festival - Cliff reported that there will be a training session for volunteers the Saturday before the festival. Our volunteers will be joining theirs. Survey of Performing Members - Dolores Nichols will bring a draft of a letter to be sent out to the Board. Folk Services Directory - Olive is going to send a letter to performing members about the directory, and he will also put an item in the newsletter.

The June meeting will be held on June 6 at Bill Day's in Wheaton, and the July meeting will be on July 11 at Woods' and Clayton's new home in Arlington.

The meeting was adjourned at 11:10.

MOTIONS PASSED

FSGW BOARD MEETING

May 2, 1984

1. Winters moved that before any agent of the Society delegated authority to organize events in the name of the Society enters into an agreement for cosponsorship of an event that that agent obtain concurrence from the President or in his/her absence another member of the Society's Executive Committee.
2. Woods moved that if the WFF Committee is unable to locate a suitable donated tent, we authorize a maximum expense of \$600 to build a tent.