

AGENDA

FSGW BOARD MEETING

June 6, 1984

- I. Approval of May minutes
- II. Introduction of new Board members
- III. Regular reports
 - A. Membership - Don Nichols
 - B. Program - Pete Kraemer
 - C. Special Events - Bob Clayton
 - D. Treasurer - Dick Hamlet
 - E. Publications - Jennifer Woods
 - F. Publicity - Joanne Turner
 - G. Dance - Marilyn Lingard
 - H. Committees
 - 1. Washington Folk Festival - Dean Clamons
 - 2. Community Outreach - Linda Lieberman
 - 3. 20th Anniversary - Mary Cliff
 - 4. Finance - David Olive
 - 5. Sound/Lighting - Dwain Winters
 - 6. Educational Programs - Carol Lite
 - 7. Getaway -
- IV. Old Business
 - A. Cosponsored events - Bob Clayton
 - B. Incorporation - no report
 - C. Inventory - Linda Lieberman
 - D. Smithsonian Folk Festival - Mary Cliff
 - E. Survey of Performing Members - Dolores Nichols
 - F. Folk Services Directory - David Olive
 - G. Montgomery County Arts Council grants - Linda Lieberman
- V. New Business
- VI. Adjournment

(The July Board meeting will be on Wednesday, July 11 at the home of Jennifer Woods & Bob Clayton in Arlington, Va. All other board meetings are held on the first Wednesday of the month, providing the date does not conflict with any major national, Christian, or Jewish holidays.)

FOLKLORE SOCIETY OF GREATER WASHINGTON

BOARD OF DIRECTORS' MEETING

June 6, 1984

BOARD PRESENT: Hickerson, Goland, Nichols, Cliff, Day, Woods, Clayton,
Hamlet, Turner, Lingard, Winters, Lite

BOARD ABSENT: Kraemer, Bryant, Olive

OTHERS PRESENT: Dolores Nichols, Dean Clamons, Bonnie Scanlon,
Joel Bluestein, Dave Eisner, Barry Schlesinger

The meeting was called to order at 8:15 at the home of Bill Day.
The May minutes were approved, and the new Board members were introduced to the present Board.

REGULAR REPORTS:

MEMBERSHIP: 68 new + 86 renewals = 154 - 144 expirations = +10;

TOTAL: 2145. New memberships are beginning to come in from the WFF.

PROGRAM: No report.

SPECIAL EVENTS: Clayton reported the possibility of a Gordon Bok solo performance, perhaps on Nov. 10. Discussed whether he should have a higher guarantee and a lower percentage; the Board suggested a \$1,000 guarantee and thus a lower percentage for Bok. Ossian, an acoustice battlefield band, is possible for Oct. 19. They want a \$800 flat fee. Jean Redpath, on Oct. 26, has a guarantee of \$800. Norman Kennedy might be coming around Christmas time. Fiddle Fever will be performing on July 14, and there will be two house concerts this summer.

TREASURER: Hamlet submitted a preliminary annual report. Extra expenses in the general category were due to the unbudgeted costs of incorporation fees and liability insurance. In total, we made about \$100 above the budget. Hamlet reported about \$12,000 cash, after the year started with about \$10,000. Since Dick is leaving for Oregon, it's important to get him all receipts within the week.

DANCE: Lingard reported that the Sunday night dance series ends June 24, and the money comes out about even. She alerted Takoma Junior High to the fact that Dave Eisner would be calling them. The Saturday night dance series is off to a rough start, since the schedule was not ready in time to be in the Glen Echo newsletter. Lingard printed flyers at FSGW expense, and said that more publicity would be needed this summer. The dance sound system is in very bad shape and needs to be replaced. Lingard would like money to be budgeted for a new sound system. She and Dave Eisner have been researching possibilities; many groups have recommended the "Entertainer" system, which can be purchased locally for about \$2,000. Winters stated that this would not be a part of the dance budget, and needs to be worked out with the Sound Committee. The Dance Festival was a huge success, with thanks to a wonderful committee. The event was sold out, with 183 people in attendance. There were very few "no shows", and FSGW made about \$700. Lingard thanked Hamlet for all his help in negotiating the contract with Camp Letts. The problem: Food. It was so bad that Eisner half suggested raising the price \$20 and selling it as a weight loss weekend! Since it was agreed that the dances wanted to dance and not to cook, this problem needs to be worked on. The registration was computerized and went very smoothly, thanks to John Schwab for his equipment and Joel Bluestein for his programming skills. Pat McCracken would like to run the festival again.

COMMITTEES -- WFF: Dean thanked everyone on the Board, plus 200 others + 500 performers + 50 craftspeople for helping to put on such a great festival. At the wrap-up meeting on June 19, Clamons would like a written report from each committee, with an accounting of expenses, what was done right and what was done wrong, and any other info that needs to be passed on. Community Outreach: No report due to Lieberman being sick. Finance: No report due to Olive being sick. 20th Anniversary: Cliff reported that Glen Echo needs information on October concerts and dances by mid-June. There will be a cassette containing segments of early FSGW performances as soon as possible. Emily Friedman, editor of Come For To Sing, is working on getting a story written. Sound/Lighting: Winters reported that it is time to reassess condition of the system. He needs to get all the parts together, get recommendations and needs from the Program, Dance, and Special Events Committees, and then make recommendations for the budget. The large sound system is being stored at Bill's house, and thus Bill has been the unofficial "transportation chairman". The pick-up and delivery of the sound system needs to be arranged by the chairperson arranging the event. The fact that Bill often delivers the system and Dwain or Don operates it should not be assumed. Cliff stated that no sound system should be left in a vehicle without temperature and humidity control. The shuttling back and forth of equipment is not ideal. It is best to locate large enough vehicles weeks in advance. Turner suggested that FSGW buy a vehicle to go with the system. In reference to Glen Echo, Winters reported that FSGW has a 3-year cooperative agreement with the park to deal with events there, and that Winters, as the central contact, should be kept informed as to who is being contacted and what is being scheduled. Getaway: A chair has not yet been confirmed, but will be by July. Educational Programs: No report.

OLD BUSINESS --

Cosponsored Events: There will be a report in July. Incorporation: After learning that the papers would not be acceptable with the names of the officers on it, the lawyer's secretary whited out the names and the papers were resubmitted. We should be hearing from them any day. Smithsonian Folk Festival: Cliff reported that there are two nights each week of the festival where FSGW will host a gathering for the participants. Traditionally, soft drinks and pretzels and chips have been available; since this years folklife includes the elderly, Cliff would like to be able to offer more palatable snacks. Cliff moved that we provide not more than \$200 to host four nights of gatherings for Folklife Festival participants. Winters seconded. PASSED. These gatherings are the place where the participants informally and spontaneously exchange music and ideas. FSGW will get credit in the program. Survey of Performing Members: Dolores Nichols handed out the "FSGW Performer Questionnaire", and there will be a notice in the newsletter to catch those who might not have received a letter. After discussing the content of the survey, it was suggested that anyone with further comments and suggestions see Dolores within the next two weeks. Folk Services Directory: No report. Miscellaneous: In case of snow, all Board members will be notified by 6 pm of any postponements of Board meetings. In response to a request from Eisner to donate 5 mike cords to Glen Echo to be used for their programs, Winters responded that FSGW does make a major contribution to Glen Echo.

The next Board meeting will be July 11 at the home of Bob Clayton and Jennifer Woods. All Board members are urged to bring budget ideas to this meeting. The meeting was adjourned at 11:00.

MOTIONS PASSED
FSGW BOARD MEETING
June 6, 1984

1. FSGW will provide not more than \$200 to host four nights of gatherings for the Smithsonian Folklife Festival participants.

FOLKLORE SOCIETY OF GREATER WASHINGTON

BOARD OF DIRECTORS' MEETING

June 6, 1984

BOARD PRESENT: Hickerson, Goland, Nichols, Cliff, Day, Woods, Clayton,
Hamlet, Turner, Lingard, Winters, Lite
BOARD ABSENT: Kraemer, Bryant, Olive
OTHERS PRESENT: Dolores Nichols, Dean Clamons, Bonnie Scanlon,
Joel Bluestein, Dave Eisner, Barry Schlesinger

The meeting was called to order at 8:15 at the home of Bill Day.
The May minutes were approved, and the new Board members were introduced to the present Board.

REGULAR REPORTS:

MEMBERSHIP: 68 new + 86 renewals = 154 - 144 expirations = +10;
TOTAL: 2145. New memberships are beginning to come in from the WFF.
PROGRAM: No report.

SPECIAL EVENTS: Clayton reported the possibility of a Gordon Bok solo performance, perhaps on Nov. 10. Discussed whether he should have a higher guarantee and a lower percentage; the Board suggested a \$1,000 guarantee and thus a lower percentage for Bok. Ossian, an acoustice battlefield band, is possible for Oct. 19. They want a \$800 flat fee. Jean Redpath, on Oct. 26, has a guarantee of \$800. Norman Kennedy might be coming around Christmas time. Fiddle Fever will be performing on July 14, and there will be two house concerts this summer.

TREASURER: Hamlet submitted a preliminary annual report. Extra expenses in the general category were due to the unbudgeted costs of incorporation fees and liability insurance. In total, we made about \$100 above the budget. Hamlet reported about \$12,000 cash, after the year started with about \$10,000. Since Dick is leaving for Oregon, it's important to get him all receipts within the week.

DANCE: Lingard reported that the Sunday night dance series ends June 24, and the money comes out about even. She alerted Takoma Junior High to the fact that Dave Eisner would be calling them. The Saturday night dance series is off to a rough start, since the schedule was not ready in time to be in the Glen Echo newsletter. Lingard printed flyers at FSGW expense, and said that more publicity would be needed this summer. The dance sound system is in very bad shape and needs to be replaced. Lingard would like money to be budgeted for a new sound system. She and Dave Eisner have been researching possibilities; many groups have recommended the "Entertainer" system, which can be purchased locally for about \$2,000. Winters stated that this would not be a part of the dance budget, and needs to be worked out with the Sound Committee. The Dance Festival was a huge success, with thanks to a wonderful committee. The event was sold out, with 183 people in attendance. There were very few "no shows", and FSGW made about \$700. Lingard thanked Hamlet for all his help in negotiating the contract with Camp Letts. The problem: Food. It was so bad that Eisner half suggested raising the price \$20 and selling it as a weight loss weekend! Since it was agreed that the dances wanted to dance and not to cook, this problem needs to be worked on. The registration was computerized and went very smoothly, thanks to John Schwab for his equipment and Joel Bluestein for his programming skills. Pat McCracken would like to run the festival again.

COMMITTEES -- WFF: Dean thanked everyone on the Board, plus 200 others + 500 performers + 50 craftspeople for helping to put on such a great festival. At the wrap-up meeting on June 19, Clamons would like a written report from each committee, with an accounting of expenses, what was done right and what was done wrong, and any other info that needs to be passed on. Community Outreach: No report due to Lieberman being sick. Finance: No report due to Olive being sick. 20th Anniversary: Cliff reported that Glen Echo needs information on October concerts and dances by mid-June. There will be a cassette containing segments of early FSGW performances as soon as possible. Emily Friedman, editor of Come For To Sing, is working on getting a story written. Sound/Lighting: Winters reported that it is time to reassess condition of the system. He needs to get all the parts together, get recommendations and needs from the Program, Dance, and Special Events Committees, and then make recommendations for the budget. The large sound system is being stored at Bill's house, and thus Bill has been the unofficial "transportation chairman". The pick-up and delivery of the sound system needs to be arranged by the chairperson arranging the event. The fact that Bill often delivers the system and Dwain or Don operates it should not be assumed. Cliff stated that no sound system should be left in a vehicle without temperature and humidity control. The shuttling back and forth of equipment is not ideal. It is best to locate large enough vehicles weeks in advance. Turner suggested that FSGW buy a vehicle to go with the system. In reference to Glen Echo, Winters reported that FSGW has a 3-year cooperative agreement with the park to deal with events there, and that Winters, as the central contact, should be kept informed as to who is being contacted and what is being scheduled. Getaway: A chair has not yet been confirmed, but will be by July. Educational Programs: No report.

OLD BUSINESS --

Cosponsored Events: There will be a report in July. Incorporation: After learning that the papers would not be acceptable with the names of the officers on it, the lawyer's secretary whited out the names and the papers were resubmitted. We should be hearing from them any day. Smithsonian Folk Festival: Cliff reported that there are two nights each week of the festival where FSGW will host a gathering for the participants. Traditionally, soft drinks and pretzels and chips have been available; since this years folklife includes the elderly, Cliff would like to be able to offer more palatable snacks. Cliff moved that we provide not more than \$200 to host four nights of gatherings for Folklife Festival participants. Winters seconded. PASSED. These gatherings are the place where the participants informally and spontaneously exchange music and ideas. FSGW will get credit in the program. Survey of Performing Members: Dolores Nichols handed out the "FSGW Performer Questionnaire", and there will be a notice in the newsletter to catch those who might not have received a letter. After discussing the content of the survey, it was suggested that anyone with further comments and suggestions see Dolores within the next two weeks. Folk Services Directory: No report. Miscellaneous: In case of snow, all Board members will be notified by 6 pm of any postponements of Board meetings. In response to a request from Eisner to donate 5 mike cords to Glen Echo to be used for their programs, Winters responded that FSGW does make a major contribution to Glen Echo.

The next Board meeting will be July 11 at the home of Bob Clayton and Jennifer Woods. All Board members are urged to bring budget ideas to this meeting. The meeting was adjourned at 11:00.

MOTIONS PASSED
FSGW BOARD MEETING
June 6, 1984

1. FSGW will provide not more than \$200 to host four nights of gatherings for the Smithsonian Folklife Festival participants.